

MCCARTER GRESPAN is the leading business law boutique firm in the Region of Waterloo. Our Firm has achieved ongoing success and rapid growth by focusing on building a team of highly skilled and experienced real estate, corporate, condominium and wills and estates legal specialists dedicated to meeting and exceeding the increasingly complex needs and expectations of our clients.

“We pride ourselves on finding creative and strategic solutions to our client’s business concerns in a timely fashion, while always having our client’s best interest at heart.”

We are looking for a **Summer 2024 Law Student** to start their career with us! They will work with a busy team of lawyers and law clerks on a variety of corporate, real estate, condominium and wills and estates matters.

At McCarter Grespan, you will enjoy the experience of taking an active role in files giving you the opportunity to think through processes while working under guidance of a highly skilled team of lawyers.

Requirements:

- Critical thinker able to work independently under minimal supervision;
- Strong work ethic
- Experience drafting legal documents, such as legal memos, opinions, contracts, etc.
- Legal Research skills

Qualifications and Skills:

- Successful completion of at least one year of Law School in Ontario
- Strong attention to detail
- Exceptional client service mindset
- Proficiency with Microsoft Office Suite
- Self-starter and ability to work independently
- Knowledge of Real Estate, Corporate, and Wills & Estates law an asset

Please submit your cover letter, resume and law school transcripts to:

Elaine Thomson, Manager, Legal Operations
Email: ethomson@mgbwlaw.com

We thank all applicants in advance for their interest; however, only those candidates selected for an interview will be contacted.