

MCCARTER GRESPAN is the leading business law boutique firm in the Region of Waterloo. Our Firm has achieved ongoing success and rapid growth by focusing on building a team of highly skilled and experienced corporate, real estate, condominium and wills and estates legal specialists dedicated to meeting and exceeding the increasingly complex needs and expectations of our clients.

“We pride ourselves on finding creative and strategic solutions to our client’s business concerns in a timely fashion, while always having our client’s best interest at heart.”

We are looking for a **Real Estate Associate** with at 3+ years of experience to work with a busy team of lawyers and law clerks on a variety of Real Estate and Condominium matters.

At MCCARTER GRESPAN, you will enjoy the experience of taking an active role in files giving you the opportunity to think through processes while working under guidance of a highly skilled team of lawyers.

As a Real Estate Associate, you will be responsible for a broad range of Residential, Commercial and Condominium matters, including complex commercial financing transactions, and both Condominium Development and Condominium Management files.

Requirements:

- Licensed to practice law in Ontario
- Critical thinker able to work independently under minimal supervision;
- Strong work ethic;
- Experience drafting legal documents;
- Legal Research skills
- Strong attention to detail
- Exceptional client service mindset
- Proficiency with Microsoft Office Suite
- Self-starter and ability to work independently
- Ability to complete transactions from start to finish

We thank all applicants in advance for their interest; however, only those candidates selected for an interview will be contacted.

Please submit your cover letter, resume and a writing sample to:

Elaine Thomson (Manager, Legal Operations)
ethomson@mgbwlaw.com